




Valley Rural Electric Cooperative, Inc.

® Your Touchstone Energy® Cooperative 

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July 14, 2025

JOB POSTING: Vice President of Operations

JOB DESCRIPTION: Plans, organizes, coordinates, directs and controls the Cooperative's operations department to ensure maximum utilization of human, material and financial resources. Provides for the construction and maintenance of distribution facilities.

REQUIREMENTS:

- An associate degree in engineering, electrical technology or equivalent progressive experience is required for this position.
- A thorough knowledge of both overhead and underground electric construction and maintenance is required along with substation design.
- Must possess the ability to train, motivate and evaluate assigned personnel.
- Must be proficient with computer skills.
- Possess strong interpersonal skills. Verbal and written communication skills are a must.
- The applicant must work with businesses and residential consumers assisting with problem resolution, marketing programs and other consumer issues.
- Must have a valid PA driver's license.
- Will report & work directly with the President & CEO and be willing to be a leader & team player on the Senior Staff.

SUPERVISORY REPORTS:

- 3 District Managers
- Safety & Operations Assistant
- Forester/Arborist
- Director of Stores & Purchasing
- Engineering Technician

JOB RESPONSIBILITIES

- Oversees all operational activities at all 3 districts
- Assist Engineering on distribution capacity and improvements
- Reviews and approves operational budgets
- Oversees all employee training and safety requirements
- Conducts field inspections
- Oversees the yearly right-of-way and distribution maintenance contracts
- Oversees all vehicle specifications and purchasing
- Any and all other duties that are assigned by the President & CEO

Interested applicants should submit their letter of intent and resume to hr@valleyrec.com Deadline for applying is July 31, 2025.